

## REQUEST FOR QUOTATION

**Date:** 19<sup>th</sup> December, 2019

**Requested by:** ICEM Asia For the project “Mekong River Commission – Environmental Monitoring Pilots in Lao PDR” **Ref. :** AAS1905-RFQ-001  
Funded by GIZ - transaction number 81245468

**Supply and Delivery of:** Monitoring equipment (including installation and training, where applicable)

Dear Sir/Madam,

ICEM Asia has been commissioned by GIZ to undertake the study ‘Mekong River Commission – Environmental Monitoring Pilots’. This is a transboundary environmental monitoring program that is being implemented for the Mekong River Commission, with funding from GIZ. Further details are provided below.

The Technical Cooperation (TC) module Transboundary water cooperation in the Lower Mekong Basin aims at further improving the cooperation between the Mekong River Commission Member States. To this end, the module supports the ongoing decentralisation process of the MRC, the implementation of cross-border projects, making use of the MRC Basket Fund for activities, and harmonising national strategies. The TC module uses a combined approach that not only continues to strengthen capacity at regional level, but also addresses identified bottlenecks at national level, thereby further supporting the creation of an environment conducive to cross-border cooperation in the water sector. The principal aim is to strengthen the governance in the water resources sector in order to balance competing uses of water, e.g. for hydropower production, fishing and agricultural irrigation in the Lower Mekong Basin. The module thus supports the Mekong River Commission and its Member States at regional and national level in implementing the core functions of river basin management.

The module is structured along 3 outputs, Output 2 aims at piloting a Joint Environmental Monitoring (JEM) system on two Mekong mainstream dams: the Don Sahong Hydropower Project and the Xayaburi hydropower project.

The Joint Environmental Monitoring is planned to monitor important parameters such as fisheries, hydrology, sediment, water quality and aquatic ecology using a system that is independent of the project developer. The publication of the independent monitoring results will create transparency. The JEM will also support the identification of possible mitigation measures. The impact hypothesis is: The monitoring results on the transboundary impacts of hydropower and other infrastructure projects enable the MRC and the Member States to define appropriate mitigation measures. In this way, a process of reconciling the interests between countries in the upper and lower course of the Mekong River, moderated by the MRC, can be initiated, thus contributing to conflict mitigation.

ICEM Asia now invites companies to submit price quotation/s including technical specifications and quantities based on terms and conditions in the attached excel file containing Annex A and Annex B to this

request for quotation. Please note that firms may quote for just some of the items included in Annex A & B (i.e. it is not mandatory for a single firm to quote for, or supply, all the equipment requested).

The quotation shall specify and include all necessary accessories for effective operation of the equipment.

Your quotation should be accompanied by adequate technical documentation, catalogue/s and other relevant information such as general description; specific details and technical standard; and performance parameters for each item quoted. Names and addresses of agents providing after-sales service in the respective countries of delivery are required to be included in the quotation.

**Submission of your quotation:**

A full quotation using the two forms provided in Annexes A & B (for price and technical specifications) should be submitted in soft copy to the address below, by **10 AM on Monday 20<sup>th</sup> January, 2020**.

Correspondence address : 6A Lane 49 To Ngoc Van St, Tay Ho, Hanoi, Viet Nam

Email: [bouangeunh2007@yahoo.com](mailto:bouangeunh2007@yahoo.com);  
[daniel.gilfillan@icem.com.au](mailto:daniel.gilfillan@icem.com.au)  
[mai.luongquynh@icem.com.au](mailto:mai.luongquynh@icem.com.au);

Telephone : + 84 24 3823 9127

Attention : Bouangeunh Khensabab - Procurement and Admin Officer and  
Daniel Gilfillan – Project manager

The quotations not delivered by the date specified above may not be evaluated. The quotation and technical specifications must be dated, signed and stamped by an authorized company representative.

**Delivery time:**

The delivery time of required goods after ordering must be stated. All ordered goods must be delivered at the date stated in the quotation. In the event of late delivery, goods may not be accepted.

**Prices:**

The prices shall include the costs for goods, insurance, packing, marking, transportation, installation, calibration, training and all other local costs incidental to delivery. All goods will be delivered to GIZ, as per the delivery locations indicated for each item in the attached Annex B (technical specification form). The project has obtained Import Tax exemption in Lao PDR, in Cambodia, and in Thailand, therefore **prices exclude import tax**. All prices must be quoted in **Euros**.

**Warranty:**

All goods shall have a warranty for at least one year from the date of delivery.

**Validity of the quotation:**

The quotation/s should be valid for a period of sixty (60) days after the deadline for submission of bids.

**Evaluation of quotations:**

Companies determined to be substantially responsive to the technical specifications will be evaluated by comparison of their prices. In evaluating the quotations, the Purchaser will adjust for any arithmetical errors as follows:

- a. Where there is a discrepancy between amounts in figures and in words, the amount in words will govern.
- b. Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.
- c. If a supplier refuses to accept the correction, its quotation will be rejected.

**Award of purchase order:**

The award will be made to the company offering the lowest evaluated price for items that meet the required standards.

**Payment terms:**

Full payment will be made after completion of delivery, installation and calibration upon submission of:

- A commercial invoice (specifying quantities, unit and total prices)
- Acceptance certificate issued by an ICEM Asia representative and a GIZ representatives in the country where the goods are received.

Payment of goods will be done within 30 working days after taking over the goods at the address as stated in the purchase order.

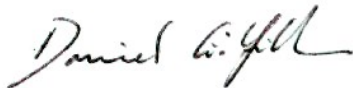
**Question:**

For any questions about our request for quotation, please contact:

Email: Procurement and Admin Officer: [bouangeunh2007@yahoo.com](mailto:bouangeunh2007@yahoo.com)

Project manager: [daniel.gilfillan@icem.com.au](mailto:daniel.gilfillan@icem.com.au)

Yours sincerely,



Daniel Gilfillan  
Project Manager  
ICEM Asia

**Enclosures:**

*Annex A – Quotation Form*

*Annex B – Technical Specification Form*